



San Diego County Sheriff's Department  
Personnel Division • 9621 Ridgehaven Court • San Diego, California 92123

**AUTHORIZATION TO RELEASE INFORMATION & BACKGROUND FILE REVIEW WAIVER**

NAME: \_\_\_\_\_  
Last First Middle

OTHER NAMES USED: \_\_\_\_\_  
(A.K.A.s, prior marriages, maiden)

AUTHORIZATION TO RELEASE INFORMATION: I hereby voluntarily authorize the San Diego County Sheriff's Department (SDSD) to conduct an investigation of my background. I recognize that under California law, individuals must clearly demonstrate their personal, medical and psychological fitness to serve in the position of a police officer. This authorization is executed with full knowledge and understanding that information obtained is for the official use of SDSD in making employment decisions. In this regard, upon presentation of this release or a copy of it, I authorize the disclosure and release of any and all truthful information that you may have concerning me, including information of a confidential or privileged nature, or any data or material which have been sealed or withheld pursuant to any prior agreement, settlement, or court proceeding involving disciplinary matters. This authorization extends to any records to which, as an employee, I would have or did have access under Labor Code section 1198.5 or Government Code section 3306.5. Information to be released includes, but is not limited to, the following: Employment files; personnel records; background investigation files; disciplinary records; any and all internal affairs investigations, complaints or grievances filed by or against me; training files; arrest, criminal, probation and driving records; polygraph and psychological examinations, opinions, and evaluations; military, financial, credit, academic or other records. This authorization includes photocopies of the above listed materials.

NOTE TO EMPLOYERS: Government Code Section 1031.1 requires employers to disclose employment information relating to a current or former employee, upon release of a law enforcement agency. The section also states that no employer shall be subject to any civil liability for any relevant cause of action by virtue of releasing employment information required pursuant to this section. Accordingly, I hereby release all persons, organization, corporations, or entities from any charges and liability or damage which may result from obtaining or furnishing the above information.

PUBLIC RECORDS DISCLOSURE WAIVER, PURSUANT TO CAL. CIVIL CODE SECTION 1786.53: SDSD may obtain public records regarding me for employment or promotion purposes, without the services of an investigative consumer reporting agency. In this context, the term "public records" is limited to records documenting an arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment. I AM ENTITLED TO A COPY OF ANY PUBLIC RECORD(S) OBTAINED PURSUANT TO CIVIL CODE SECTION 1786.53. I HEREBY WAIVE THIS RIGHT, BY INITIALING HERE [     ].

BACKGROUND FILE REVIEW WAIVER: I recognize that although some of the information contained in this report is a matter of public record or would otherwise be accessible to me, this information may be inextricably interwoven with other confidential data. I hereby waive any rights to examine or to review any confidential information from this investigation, and all documents related thereto. This waiver does not extend to any information gathered or developed after the completion of the background investigation, and does not extend to information gathered or developed more than one year after the date below, regardless of whether the background investigation has been completed.



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**FOR LATERAL APPLICANTS ONLY—ADVISAL:** In the event that this background investigation uncovers information that I currently am engaging, that I have engaged, or that I am suspected of having been engaged in *illegal activities* while employed as a peace officer, this information will likely bar me from further consideration from this position. Additionally, in the event that this illegal activity occurred during the period of my present employment as a peace officer or if this background uncovers information that raises questions about my fitness to continue my employment as a peace officer, this information may be forwarded to my present employer for an independent investigation. I understand that this disclosure may result in adverse consequences for me in my current job, including but not limited to termination from employment, negative reference for future employment, and possible criminal prosecution(s). Recognizing all of the above, I hereby permit SDSD to disclose to my current employer any background investigation findings that relate to criminal behavior.

A photocopy of this release is to be considered as valid as an original. This release will expire one (1) year after the date signed.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.**

STATE OF CALIFORNIA  
COUNTY OF SAN DIEGO or \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name (s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signatures(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.  
WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary